

## Self-Funded Policies

1. UF students in State-funded (StF) programs cannot be enrolled in a self-funded section. If StF program student needs to take a course that is offered as self-funded then an StF section must be created and the student enrolled in that section.
2. Self-funded programs status requires a single, approved rate (the base charge per student plus required fees, i.e., cost per credit hour) and such programs will have an assigned special program code.
3. Self-funded programs are required to charge some or all of the UF student fees:
  - a. Capital Improvement Trust Fund Fee (required)
  - b. Technology Fee (required)
  - c. Financial Aid Fee (required if degree program)
  - d. Athletic Fee (required if campus program)
  - e. Activity & Service Fee (required if campus program)
  - f. Health Fee (required if campus program)
  - g. Transportation Fee (required if campus program)
4. Collaboration and Cooperation between programs is permissible and encouraged under the following conditions:
  - a. If both programs are self-funded, the primary program must accept the secondary program's fee structure and the special program code for the secondary program is used for these students participating in the cooperating programs.
  - b. If the secondary program is state funded, then there are two options available:
    - 1) The student may be enrolled in the state funded section and pay the applicable state rate.
    - 2) A self-funded section may be created using the primary program's special program code. In this case, the instructor **must** be compensated by the self-funded program. Compensation may be overload or through a salary distribution for the instructor. NOTE: This action does not constitute self-funded approval for the course by the self-funded committee.

5. Self-funded programs must be operated on a cost recovery basis.
  - a. Cost recovery is specified in BOG Regulation 8.002(7)(a) and (b).
  - b. The Program Director is responsible for monitoring the revenue/expenses balance required for cost recovery conformance. An annual report (end of fiscal year) shall be submitted to the Associate Provost by no later than July 31 detailing the financial outcome of the year ending (end of fiscal year).
  
6. The only exceptions to #5 are programs that have been approved for a market rate basis for tuition/fee assessment by the BOG.
  - a. An annual report or the status of the market rate approved program must be submitted to the Associate Provost by July 31 in accordance with the template required by the BOG.
  
7. Formal agreements between programs must be approved by the Associate Provost for Teaching and Technology.